



Upper Moreland Free Public Library

109 Park Avenue (215) 659-0741
Willow Grove, UpperMoreland@mcilinc.org
PA 19090-3277 www.uppermorelandlibrary.org

INDIVIDUAL VOLUNTEER APPLICATION

Name _____ Teen (13-17) Adult (18+)

Address _____ City _____ Zip _____

Phone # _____ Email Address: _____

Employer /School _____

Emergency contact: Name _____ Phone# _____

I would like to volunteer: (Choose one)

- Short-term Long Term Occasionally only To meet a Community Service requirement*

*Volunteer hours are required by school, workplace, court, or legal program:

Total number of hours required: _____ Hours must be completed by: _____ (date)

Please list up to 3 volunteer positions (listed on the reverse) that interest you. Describe any skills or talents you have that may benefit the library:

WHAT DAYS AND TIMES ARE YOU AVAILABLE TO VOLUNTEER? (Please be as specific as possible)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

I affirm that I am not listed in the Pennsylvania ChildLine Abuse registry.

SIGNATURE: _____ DATE: _____

The library attempts to respond to all volunteer applications within two (2) weeks. If a suitable volunteer position is not available at that time, applications will be kept for consideration for six (6) months. After that time period applicants are encouraged to reapply if interested.

Library Use Only: Booksale Adopt-A-Shelf Special projects

NOTES: Received _____ Replied _____



Upper Moreland Free Public Library

109 Park Avenue (215) 659-0741
Willow Grove, UpperMoreland@mclinc.org
PA 19090-3277 www.uppermorelandlibrary.org

Volunteer Positions and Descriptions

Thank you for your interest in volunteering for the Upper Moreland Free Public Library (UMFPL). We appreciate your willingness to volunteer your talents and abilities to assist the library, its patrons and the community. Listed below are volunteer positions that UMFPL seeks to fill. If you would like to volunteer in a group, or would like to discuss volunteer opportunities other than these, please contact Cathy Gilmore, Volunteer Coordinator at 215-659-0741 or e-mail uppermoreland@mclinc.org.

Please note that all positions are not available at all times throughout the year

Adult Volunteer opportunities

1. Used Book Sale volunteer - assisting the Friends of the UMFPL organize and sell donated books.
2. Adopt-A-Shelf volunteer - organize and sort items on specific shelves.
3. Special Events - Assist UMFPL staff at community fundraising events, festivals, fairs and other events. Examples of events include First Friday in February, the Beads & Books jewelry sale, and the Library's Summer Reading Kickoff.
4. Tech Tutor - Provide one-on-one instruction on computers or other devices for adult patrons during classes or pre-arranged "drop-in" times.
5. Senior Story Time volunteer – Are you comfortable reading aloud to groups? The library is seeking volunteers to assist with our outreach program reading to seniors in area residential facilities. Readings will be provided to you in advance.
6. Special Projects – The library occasionally has volunteer projects of a clerical or office nature.

Teen Volunteer opportunities

7. Teen Advisory Group (TAG) – regularly meets with staff members to plan/coordinate programming, recommend Teen materials, and improve library services to teens.
8. Teen Adopt-A-Shelf program – organize and sort items on your assigned shelves.
9. Science in the Summer classroom assistant -
10. Teen Tech Tutor - Provide one-on-one instruction on computers or other devices for adult patrons during classes or pre-arranged "drop-in" times.

The library attempts to respond to all volunteer applications within two weeks. If a position is not available at the time your application is received we will keep your application on file for six (6) months, and contact you if an opening occurs during that time.