

UPPER MORELAND FREE PUBLIC LIBRARY

Revised:	01/10/2019
Next Review:	1 st Qtr 2022
Reviewed:	01/10/2019
Original:	1988

REGISTRATION

I. POLICY

A. The purpose of this policy is to distinguish patrons who qualify for a free Upper Moreland Free Public Library (“UMFPL”) membership from patrons who are required to purchase a UMFPL membership.

B. FREE MEMBERSHIP

1. Permanent residents of Upper Moreland Township eighteen years old or older who provide any one of the following proof of residency:

- a) A valid driver’s license,
- b) A valid PA DMV-issued photo identification card
- c) Photo identification without a current UMT residence listed is accepted along with one of the following that has the patron’s name and current UMT address:
 - (1) A valid Montgomery County voter registration card
 - (2) A recent utility bill
 - (3) A recent credit card bill
 - (4) A recent paycheck
 - (5) A recently signed lease or proof of home ownership
 - (6) A recent bank statement
 - (7) An official university document indicating UMT residency
 - (8) A valid car registration

2. Children under the age of eighteen who are permanent Upper Moreland Township residents by providing either:

- a) Parental proof of permanent residency in Upper Moreland Township
- b) Proof of enrollment in an Upper Moreland Township public school

3. Non-permanent residents of Upper Moreland Township who are members of any Pennsylvania government-funded library participating in the state-wide reciprocal-borrowing plan may use their specially marked valid library cards to borrow materials from UMFPL. The rules for reciprocal-borrowing privileges shall apply.

4. Members of the United States Armed Services and their families are entitled to free UMFPL membership with military identification and evidence of residency in Upper Moreland Township.

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5. Tax-exempt and not-for-profit organizations located within the township are entitled to a limited-use (UMFPL ONLY) card.

C. PAID MEMBERSHIP: Non-permanent residents of Upper Moreland Township, other than those identified in Section I. B.3. of this policy, may purchase a limited-use (UMFPL ONLY) library card for a one-time fee. Photo identification and proof of current address comparable to evidence listed above is required.

II. DEFINITION

A. Permanent resident is a patron able to provide proof of residency in UMT as listed in Section I. B.1. of this policy.

B. A Non-permanent resident is a patron who does not provide proof of residency in UMT as listed in Section B.1. of this policy.

C. A Photo Identification is one that has a name with the photograph.

D. A UMFPL ONLY (limited-use) card entitles the patrons to borrow only UMFPL physical materials.

E. Recent is defined as within the last six months.

III. RESPONSIBILITY

A. The director shall annually review the fee charged for the UMFPL card and recommend changes for the board's approval.

B. The director shall establish necessary procedures to comply with this policy.