

UPPER MORELAND FREE PUBLIC LIBRARY

Revised:	08/09/2023
Next Review:	2 nd Qtr 2026
Reviewed	06/15/2023
Original:	Prior to 2011

COMMUNITY DISPLAY

I. POLICY

- A. The purpose of this policy is to define the public use of the library's display spaces, including but not limited to display case; physical and electronic bulletin boards; information racks in the lobby; and Children's Room
- B. Display spaces are available to the library and to nonprofit organizations engaged in educational, cultural, intellectual, or charitable activities
- C. No information may be posted or distributed in the library without permission of the public services director
- D. Print information displayed by the public should not exceed one 11" x 17" page and may remain on display on a space-available basis and at the discretion of the public services director
- E. When provided in an appropriate electronic format, that information may be posted in the library
- F. Information advocating a religious point of view or a partisan political position shall not be displayed. Information regarding a non-religious or non-partisan political event sponsored by a religious or political organization may be permitted
- G. Any group requesting information to be posted must be identified by name, address, and telephone number
- H. Criteria regarding approval by the public services director include, but are not limited to, educational, cultural, intellectual, or charitable activities. Location of the event is also a consideration
- I. Displayed information or exhibited materials does not constitute endorsement by library staff members or the library board
- J. The library's display case and display wall is available for use by the library, Friends of UMFPL, local schools, and non-profit organizations and for the exhibit of materials of educational, or cultural value
 - 1. A list of the exhibited materials to be displayed by a local organization must be provided to the library for approval by the public service director. Appropriateness, educational value, and

UPPER MORELAND FREE PUBLIC LIBRARY

appeal will be criteria upon which the director shall base his/her decision to accept exhibited materials

2. The library cannot be responsible for the theft or damage to the exhibited materials
3. The exhibitor shall be responsible for setting up the display and removing the materials. Exhibited materials may remain on display on a space-available basis and at the discretion of the public services director.

II. DEFINITION:

- A. Library display space is space designated by the public services director as usable for displaying information.
- B. The library display case in this policy refers only to the display case owned by UMFPL and does not refer to the Upper Moreland Historical Association's display case located in the library.

III. RESPONSIBILITY: The director shall establish necessary procedures to comply with this policy.