

UPPER MORELAND FREE PUBLIC LIBRARY

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TECHNOLOGY AND INTERNET POLICY

The Upper Moreland Free Public Library (UMFPL) provides access to the Internet, computers, and various electronic resources for Library users in accordance with the Library's mission, Collection Management Policy, and the Children's Internet Protection Act (CIPA).

UMFPL strives to upgrade its technology equipment, related materials, and telecommunications systems on a continuous basis, but cannot guarantee the availability of equipment or library networks.

In defining this policy, the following are assumed:

- Computers are defined as all electronic equipment, wired and wireless, that is accessed or used by patrons in the library, or via circulating collections, including, but not limited to, computers, printers, hotspots, tablets, eReaders, etc.
 - Electronic resources are defined as the UMFPL website; and various information and social networking resources available through the UMFPL website and the Internet.
- Access to the Internet is provided through the Montgomery County Library and Information Network Consortium (MCLINC) and UMFPL is bound by [MCLINC policies](#). Any activity which does not comply with these policies is prohibited.
- The library internet service, library computer equipment, and/or patron devices may not be used for purposes which violate federal, state, or local laws; to transmit threatening, obscene, or harassing materials; to interfere with or disrupt network users, services, or equipment; or to send spam.
- Any attempt to circumvent system security or gain unauthorized access to resources is forbidden. Users may not tamper with nor change the software or hardware configurations established by the library.
- Public computers and wireless networks are not secured. UMFPL cannot ensure the confidentiality of credit card or other personal information transmitted through the network or on library computers.

Computer use

- Access to UMFPL technology in the library, or circulating, is free and on a first-come, first-served basis.
 - To ensure computer time is equitably allocated among users, UMFPL utilizes reservation management software that may include time or session limits, as well as age limitations based on the location of the device.
 - The library may have dedicated devices for searching the catalog or other specific uses with differing limits.
 - Some types of circulating electronic equipment are limited to borrowers over 18 and require a signed UMFPL Electronics Borrowing Agreement.
- Users can save information to their personal storage devices (e.g. UBS or portable drives) but files cannot be saved on library computers.
- UMFPL outsources printing to a vendor. (see Patron Services)

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- The Library expects customers to comply with all usage laws, including U.S. copyright law (Title 17, U.S. Code.)
- Viewing obscene material or explicit sexual material, as defined by Pennsylvania law 18 Pa.C.S 5903, is prohibited and will result in the termination of a patron's computer and Internet privileges.
 - Access to such material on personal devices is also prohibited while on the library property.

Internet Use

The Internet expands UMFPL's ability to fulfill its mission.

- UMFPL provides filtered access to the Internet via MCLINC, in compliance with the Children's Internet Protection Act (CIPA).
 - If a patron believes a website or web page has been filtered in error, the patron may report the error to the staff member at the information desk who will take appropriate action according to procedures.
- The library is not responsible for the reliability of information obtained via the internet. Library users are expected to exercise judgment in determining the reliability and appropriateness of the material they access on the Internet.
- UMFPL may provide limited support to patrons using their own laptops or other devices to access public Wi-Fi.

Electronic resources

- Electronic resources purchased by UMFPL are subject to user agreements and may be restricted to use by UMFPL cardholders.
- Electronic resources, including free and paid services linked on the UMFPL website, are selected in accordance with the Collection Policy.

Termination or prohibition of Computer User Access

Violations of the Technology and Internet Use Policy may result in loss of access or Library privileges as outlined in the patron conduct policy.

- Library employees are authorized to terminate any users' computer session when witnessing violations of this policy.
- Repeated violations may result in a user being temporarily or permanently barred from Internet access at the Library by the Library Director.
 - These decisions may be appealed by submitting a request, in writing, to the Library Board.